

# AGENDA

<b>Committee</b>	STANDARDS & ETHICS COMMITTEE
<b>Date and Time of Meeting</b>	23 JUNE 2009 AT 4.30 PM - <b>THIS IS A RE-CONVENED MEETING FROM 27 MAY 2009 WHICH WAS ADJOURNED</b>
<b>Venue</b>	COMMITTEE ROOM 2, COUNTY HALL, ATLANTIC WHARF, CARDIFF
<b>Membership</b>	Independent Members: Akmal Hanuk, Maureen Hedley-Clarke, Deirdre Jones, Anne Morgan, Paul Stockton  County Councillors Bowen, Davies and Wakefield  Community Councillor John Hughes

**Approx  
Times**

## **1. Chairperson**

To note that the Council at its meeting on 14 May 2009 appointed Akmal Hanuk as Chairperson of this Committee.

## **2. Appointment of Committee and Terms of Reference**

### **Membership**

The Council at its meeting on 14 May 2009 appointed the following Members to this Committee:

County Councillors Bowen, Tim Davies and Wakefield;  
Independent Members: Akmal Hanuk, Maureen Hedley-Clarke;  
Deirdre Jones, Anne Morgan, Paul Stockton;  
Community Councillor John Hughes.

## **3. Terms of Reference**

- (a) To monitor and scrutinise the ethical standards of the Authority, its Members, employees and any associated providers of the Authority's services and to report to the Council on any matters of concern.
- (b) To advise the Council on the content of its Ethical Code and to update the Code as appropriate.

- (c) To advise the Council on the effective implementation of the Code including such matters as the training of Members and employees on the Code's application.
  - (d) To consider and determine the outcome of complaints that Councillors and co-opted members have acted in breach of the Code in accordance with procedures agreed by the Standards Committee, including the imposition of any penalties available to the Committee.
  - (e) To oversee and monitor the Council's Whistleblowing procedures and to consider ethical issues arising from complaints under the procedure and other complaints.
  - (f) To grant or refuse requests for dispensations in respect of Members' interests under the Members' Code of Conduct in accordance with the relevant statutory provisions.
  - (g) To undertake those functions in relation to Community Councils situated in the area of the Council and members of those Community Councils which are required by law.
  - (h) To recommend to Council and the Executive any additional guidance on issues of probity.
  - (i) To hear and determine any complaints of misconduct by Members or a report of the Monitoring Officer, whether on reference from the Ombudsman or otherwise.
  - (j) To recommend the provision to the Monitoring Officer of such resources as he/she may require for the performance of his/her duties.
4. Declarations of Interest- to be made at the start of the agenda item in question, in accordance with the Members' Code of Conduct.
  5. Minutes – To approve as a correct record the Minutes of the meeting held on 24 March 2009 and 27 May 2009 (adjourned) - copy attached.
  6. Meeting with Party Whips (to include discussion on Budget Council)
  7. Annual Report 2008/09 – Report of the Monitoring Officer – copy to follow.

8. Monitoring Officer's Verbal Update
  - (i) Community Council's Charter;
  - (ii) Member Development
  - (iii) Governance – Standards Committees Conference (Wales) 2009
9. Work Programme 2009 – Report of the Monitoring Officer - copy attached.
10. Date of next meeting – 23 June 2009

KATE BERRY  
City and Country Solicitor  
CTTC/VAD  
17 June 2009  
Tel. no. 20 872567 Email: [VaDavies@cardiff.gov.uk](mailto:VaDavies@cardiff.gov.uk)